



中國香港體育舞蹈總會
DANCESPORT
Association of Hong Kong, China

世界體育舞蹈總會會員
亞洲體育舞蹈聯合會會員
中國香港體育協會暨奧林匹克委員會屬下體育總會
Member of World DanceSport Federation
Member of DanceSport Asia
National Sports Association of Sports Federation & Olympic Committee of Hong Kong, China

Tender Ref.: TD2026/001

10th August 2026

Dear Sir/Madam,

**Invitation to Tender for the Provision of services in production, event
broadcasting and streaming for
DSA Asian Single Dance Championship – Hong Kong 2026**

On behalf of DanceSport Association of Hong Kong, China Limited (Hereinafter referred to as “DSAHKC”), we would like to invite you to submit a tender for provision of services in production, event broadcasting and streaming for:

DSA Asian Single Dance Championship – Hong Kong 2026

The vendor is required to provide the unit price, total amount and information according to the following specifications. If tenderer is willing to sponsor related services or provide other additional sponsorship, DSAHKC will take this incentive into account when evaluating the tender.

Please be informed that the submission deadline is 5:00 p.m. on 9th September 2026.

All tenders **must be submitted in person** to the following address before the deadline. Submissions by mail, courier, or electronic means will **not** be accepted.
Late submissions will not be considered.

Submission Address:

Flat L, 21/F, Block 3, Golden Dragon Industrial Centre, No. 172–180 Tai Lin Pai Road, Kwai Chung, N.T.

Office Hours:

Monday to Friday 09:00 – 13:00 14:00 – 18:00 (Except Public Holidays)

Attention: DanceSport Association of Hong Kong, China Limited



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Important Notes:

- All tender forms must be properly completed; incomplete submissions will not be accepted.
- Quotations must remain valid for 30 days from the deadline date. If no response is received within this period, the quotation may be deemed unsuccessful.
- The number of items below required in the tender is for reference and tender purposes only and will be adjusted according to actual demand.
- All manpower must be on standby at least one hour prior to the scheduled start time.

For enquiries, please contact Tracy Chiu at 63726818 or email to tracy.chiu@dancesport.org.hk.

Thank you for your attention.

Yours faithfully,



DanceSport Association of Hong Kong, China Limited



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Warning Clauses

1. The tenderer shall not and shall ensure that his agents and employees shall not give or offer any advantages as defined under the Prevention of Bribery Ordinance to any agent or employee of DanceSport Association of Hong Kong, China. The tenderer is also prohibited from colluding with other bidders in this tendering exercise in whatever form (e.g. price rigging). Any breach of or non-compliance with these clauses by the tenderer shall, without affecting the tenderer's liability for such breach or non-compliance, invalidate his tender.
2. If the supplier/contractor or any employee or agent of the supplier/contractor shall be found to have committed an offence under the Prevention of Bribery Ordinance in relation to the tender or the contract, the Association may terminate the contract without entitling the supplier/contractor to any compensation therefore, and the supplier/contractor shall be liable for all losses and expenses necessarily incurred by DSAHKC as the result of such termination of the contract.
3. DSAHKC is not bound to accept the lowest bid, or in fact, any tender, and reserves the right to accept the whole or any part of any tender at any time. DSAHKC also reserves the right to cancel the tender exercise and is not bound to give any reasons whatsoever for the cancellation.



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Service specifications

Event name: DSA Asian Single Dance Championship - Hong Kong 2026
Event venue: Queen Elizabeth Stadium
Set up period: 11th November 2026 (9:00-23:00)
Rehearsal period: 12th November 2026 (9:00-23:00)
Event period: 13th November 2026 (9:00-23:00)
14th November 2026 (9:00-23:00)
Dismantle date: 17th November 2026 (9:00-18:00)

(1) Item No.	(2) Item description	(3) Unit price (HKD)	(4) Amount (HKD)
1	Main LED Wall (3/F) - Dimensions: 13.5m (W) x 2.5m (H) - LED Pixel Pitch: P2.6 or above - Control Panel On-site manpower - LED Wall Technician x 1 (Daily Standby)		
2	LED Wall – Stage Extension - 1 unit LED Wall Stage - Dimensions: 13.5m (W) x 0.5m (H)		
3	Control Panel & Signal The control panel shall be provided to output video signal to: - Main LED Wall on 3/F Note: Contractor should ensure full compatibility and stable signal transmission to the displays.		
4a	Video Production – 2 Days 13 th Nov 0900-1800 14 th Nov 0900-2300 Equipment & Crew - Video Cameras x 3 - Camera Operators x 3 On-site Standby - Full-event video recording		



4b	Video Production – 2 Days 13th Nov 0900-1800 14th Nov 0900-2300 Equipment & Crew - Video Cameras x 3 - Camera Operators x 3 On-site Standby - Full-event video recording Live Stream Setup & Operation - Streaming Encoder / Switcher x 1 - Streaming Operator x 1 - Live Feed Integration from 3 Cameras - Real-time Monitoring & Quality Control		
5	Post-production - 4K Video Output - IG Highlight Promo — Professional Cutting Plan (Including editing, cutting, highlight creation)		
6	Banner - 1 unit - Dimensions: 20.7m (L) x 1.5m (H)		
7	Licensing Requirements RSE license and WR1 license - LED wall - LED stage Includes: - Daily Inspection - Technician Standby		
8	FS251 license and wind load certificates - Required for all relevant items		
9	Insurance		
10	cash sponsor		
Total Amount (HKD)			



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The company understands that if the company is unable to supply the materials or services listed in the written quotation after receiving the association's order, the company shall be responsible for compensating the association for the price difference in purchasing the above-mentioned materials or services from elsewhere.

Supplier name: _____

Name and signature of the representative authorized to sign the quotation/tender

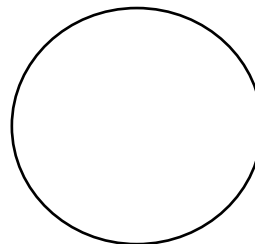
Name (please write in block letters): _____

Address: _____

Business Certificates: _____

Signature: _____

Date: _____



Company Seal